

Public Interest Log on Symplicity

The public interest log is available for all students to use on Symplicity! This addition to Symplicity is a collaborative initiative between the Center for Professional Development and the Access to Justice Institute in order to showcase the good work our students have been doing.

Filling out the form on Symplicity is easy. Here are some instructions:

- Log on to Symplicity: <https://law-seattle-csm.symplicity.com/students/>



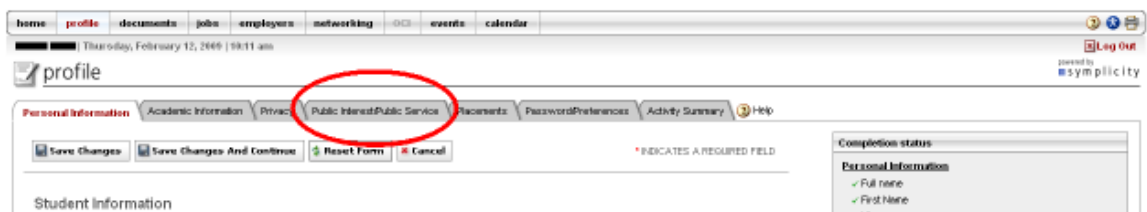
The screenshot shows the Symplicity login and registration interface. On the left, there is a "log-in" section with fields for "Username" and "Password", and buttons for "Go", "Reset", and "Forgot Password". On the right, there is a "register" section with a "Register to a new account" button. The page includes navigation links like "Sign in", "Forgot my password", "Register", and "Help". A footer note says "Page generated in 0.129s".

- Click on the "Profile" tab



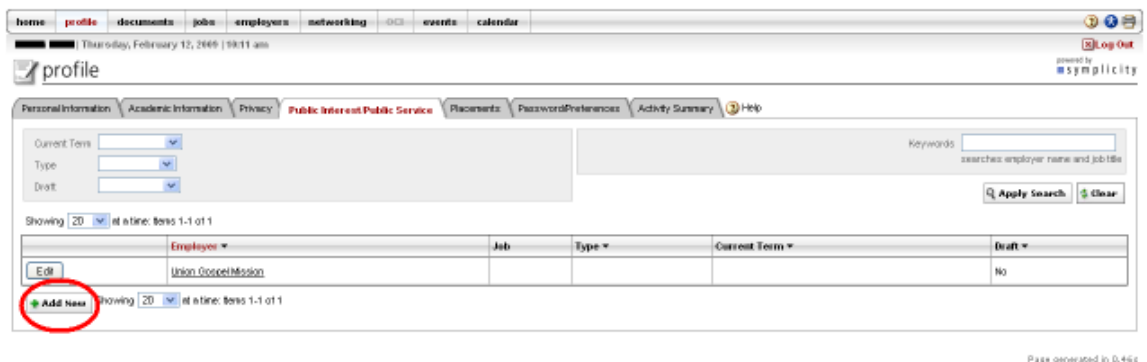
The screenshot shows the user profile page. The "profile" tab is highlighted in the navigation menu. Below the navigation, there are sections for "announcements" (Welcome to CSM!), "quick links" (Professional Network, Eng. Learning, Activity Summary), and a calendar for February 2009.

- On the tabs below "Profile," click the "Public Interest/Public Service" tab



The screenshot shows the profile page with the "Public Interest/Public Service" tab selected. Below the tabs, there are buttons for "Save Changes", "Save Changes And Continue", "Reset Form", and "Cancel". A "Completion status" box shows "Personal Information" as completed.

- Click on the "Add New" tab



The screenshot shows the profile page with the "Public Interest/Public Service" tab selected. Below the tabs, there is a search bar and a table of entries. The "Add New" button is highlighted in the bottom left corner of the table area.

	Employee	Job	Type	Current Term	Draft
<input type="button" value="Edit"/>	Union CooperMission				No

- Fill out the form and click “save”

The screenshot shows a web browser window with a navigation bar at the top containing links for home, profile, documents, jobs, employers, networking, events, and calendar. The user is identified as Aileen Tsao, and the date is Thursday, February 12, 2009, at 9:12 am. The page title is 'profile' and it is powered by 'symlicity'. Below the navigation bar, there are tabs for Personal Information, Academic Information, Privacy, Public Interest Public Service (which is selected), Placements, Password/Preferences, Activity Summary, and Help. The 'Basic Info' section is highlighted in green and contains a message: 'Instructions: Please review your basic Exp. Learning information and click [save] to save your results. Click on the tabs to navigate between the Basic Information, Self Evaluation, and Program Evaluation forms. A red "x" in the Checklist indicates that you have not yet completed the respective form.' Below this message is a row of buttons: 'Save' (circled in red), 'Save As Draft', 'Delete', 'Cancel', and 'Print'. To the right of the buttons is a note: '* INDICATES A REQUIRED FIELD'. On the far right, there is a 'Exp. Learning Checklist' with a list of items: 'Basic Info', 'Self Evaluation', 'Program Evaluation', and 'Semester Report', each with a red 'x' next to it. Below the checklist is the 'Public Interest Information' section with the instruction: 'Please complete a separate entry for each project and/or organization you worked with.'

We would like to know all public interest/public service work you have been doing. Please fill out the form for all public service/public interest (paid, unpaid, extern, clinic) work you are currently doing, or were previously involved in, including any work which you performed last semester.

If you have any questions, please contact James Tan, ATJI Program Assistant at tanj@seattleu.edu or 206.398.4173.