



## POST-ADMIT

# FINANCIAL AID QUICK CHECK LIST

- Award Letter**

Your Award Letter will be mailed approximately three weeks after admit date (but no earlier than mid March), *if your financial aid file is complete*. Sign, date and return the Award Letter indicating what aid you accept or reject.
- Federal Direct Stafford Master Promissory Note**

Complete the Stafford Promissory Note online at <http://dlenote.ed.gov> (unless you previously signed a Master Promissory Note at a Direct Lending school, e.g. University of WA). The Stafford is disbursed equally each semester, but tuition charges vary from term to term. Budget carefully.
- Entrance Counseling**

Complete Entrance Counseling documentation at [www.dl.ed.gov](http://www.dl.ed.gov) (click on Entrance Counseling) or watch a video available at Student Financial Services.
- Forms**

Submit verification forms or any other documentation as requested by our office.
- SU/GATE or Other Credit-Based Alternative Loans**

Apply for an alternative loan if eligible and additional funding is necessary. **Credit check required.** See Alternative Loan insert in Award Letter packet for instructions. Equal disbursements fall/spring unless requested otherwise in writing and approved (no exceptions with Grad PLUS).
- Laptop Computer**

**You must buy the computer first, keep the store receipt and proof of payment by you, the student, and submit documentation to our office.** After authorization, you may apply for an alternative, credit-based loan to reimburse yourself up to cost of computer or \$2000, whichever is less. You must pass a credit check.
- Funding**

You must complete the registration/validation process each term and attend class. Financial aid pays institutional charges first. **Refunds for living expenses are usually available shortly after the term begins, if you have completed all necessary paperwork in a timely manner. However, always be prepared to pay for books and expenses yourself the first few weeks of each term.**
- More Information**

Please contact Student Financial Services if you have any questions, need more information, or would like a one-to-one appointment. We are happy to help you with this process.

**See Reverse Side for Pre-Admit Check List**