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## REQUEST TO CHANGE NAME

~Please Print~

Seattle U ID Number: \_\_\_\_\_ Phone Number: (\_\_\_\_\_) \_\_\_\_\_

FORMER NAME: \_\_\_\_\_  
Last First Middle

NEW NAME: \_\_\_\_\_  
Last First Middle

SU Email: \_\_\_\_\_ Birthdate: \_\_\_\_\_

➤ Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **CHECK ONE: LEGAL DOCUMENTATIONS MUST BE PROVIDED**

Please correct the data entry error of my name. The correct spelling is found on one of the attached documents:

- Driver's License/State ID card ~OR~
- Social Security Card ~OR~
- Passport

Please change my legal name(s). I have attached a copy of my legal documentation in the form of (check one):

- Passport ~OR~
- Court Order/decreed ~OR~
- Driver's License/State ID card ~AND~ a Social Security Card

I wish to change my email address.

I wish to change only how my name appears in the address book.

**\*PICTURE ID REQUIRED WHEN SUBMITTING THIS FORM\***

#### REGISTRAR'S OFFICE USE ONLY

Change made to file: \_\_\_\_\_  
Change made to system: \_\_\_\_\_  
Notified Financial Aid: \_\_\_\_\_  
Notified Dean's Office: \_\_\_\_\_